

P.A.S.T. BOARD MEETING

May 10, 2011

ATTENDANCE: Diane Czerniak, Susie Mallard, Diana Dunn, Nancy Menees, Steve Turk, Mary Bowen, Debbie Coday, Jeanette Peirce, Michelle Rieger, Sophie Bender, Nell Sagehorn, Barb Cicchillo, Hanbo Wang, Joe Castagna, Val Martin, Tammy Scarborough, Ralph DiGuilio, Kathy Jacobsen, Jenna Hale, Lisa Stevens, Jennifer Frangos

Meeting called to order at 6:05pm by Diane Czerniak, PAST President.

Minutes from April 12, 2011 Board meeting reviewed. Diane Czerniak made a motion to approve Minutes as presented. Motion was seconded by Hanbo Wang. All voted in favor to accept Minutes as presented and motion was approved. Secretary will send approved minutes to Communications to be added to AST website.

Minutes from the April 12, 2011 General meeting were reviewed. Diane Czerniak made motion to accept the minutes as presented. Tammy Scarborough seconded the motion. All voted in favor to accept the General meeting minutes as presented.

PRESIDENT'S REPORT: Diane Czerniak

- See attached agenda
- Diane described a wonderful and elegant 2011 Senior Banquet. Thank you to Barb Cicchillo and her team for all their efforts and attention to all details.
- All Board position summaries need to be finalized and received by Diane by Friday, May 13. Month by month timeline of events of your position should be in your binders. Binder transfer should take place immediately after the May 26 Annual Meeting. Diane will compose an end-of-year summary of PAST business for parents sent via Class Reps.
- As previously sent out in emails to PAST members, there will be a change in format of the May General meeting. Five AST Alumni will speak over a variety of topics of interest to current students and their parents in lieu of Board member speeches. Susie Mallard, the Treasurer, will supply a list of PAST members for official sign in, to confirm the 20% quorum needed for General membership vote on Board business (By-laws and Slate).
- Bylaw update: Latest edits of Bylaws were posted to the PAST website, thirty days in advance per Bylaws. Email notification to all PAST members announcing the proposed changes were sent out in separate note per Dr. Caffery to AST families. Diane made motion to approve this latest edition of the Bylaws as presented. All voted in favor of accepting Bylaws as presented. These changes to the Bylaws will now be presented at the Annual meeting on May 26 for a vote to approve and accept.

TREASURER'S REPORT: Susie Mallard

- See attached financial reports from April 2011
- Total income for April 2011 was \$9,610.40. Total expenses - \$19,713.44. PAST expenses are within budget and we currently have a total asset balance of \$45,509.52.

HEADMASTER'S REPORT: Dr. Caffery was not present

- Dr. Caffery is attending the International Science Fair competition in CA.

Vice-President: Diana Dunn

- Parent social was held at Café Express on May 4.
- Diana has recruited an AST parent to lead the Alumni network committee, Rajee Hari. The first goal is to get a website up and going. She is familiar with Facebook and will send out invitations to alumni for participation in this networking opportunity.
- The 2012 and 2013 class Barge party in June is presently not meeting minimum number of confirmed guests.
- 2014 pool party is scheduled at Shenendoah pool.
- Diana presented tokens of our appreciation to the class reps and especially to our President Diane Czerniak for all their creative efforts and time and dedication. Diane has worked overtime to meet and exceed all expectations for this difficult position. AST has enjoyed a richer experience for her attentions. She will transfer a tidy ship to Diana Dunn, slated new President.
- Barb Cicchillo gave recap of Senior Banquet. Usually we have 2.5 guests per student. This year there were many more paid tickets, while less free senior student attendees due to Robotics competition, resulting in more income. Ticket prices were also increased by \$5 to \$50. Marriott continues to be a great venue, with attentive service by staff. Enjoyed this room with lower ceilings. Already reserved for next year's banquet. Consider offering one meal instead of three choices to lower expenses. A letter was sent out near time of save the date card and invitations publications, to suggest that parents invite guests to this intimate event over the chaos of graduation, as this is a wonderful time to focus our celebrations on our AST seniors. This seemed to enhance our attendee numbers. We were able to benefit by numerous donations, including Big Tex from Conroe, who brought us two 15 ft. Mexican Palms for the evening. Next year's banquet chairs include Terri Turk, Sumana Rajagopalan, Jeanette Peirce and more. Led by parent, Lee Flowers, the class of 2011, collected donations from parents for the AST staff. Barb Cicchillo will use unspent banquet funds to gift the two Career Counselors, Deborah Creel and her assistant. Barb will check with Carol Carroll re: past year's experience. Barb proposed a motion to gift up to \$150 each. All voted in favor accepting this gift amount for the two career counselors.

COMMITTEE REPORTS

FUNDRAISING: Mary Bowen

- No new report, supplies are well stocked.
- Lisa Stevens, lead on the Kroger Card initiative, will present a booth at parent dessert reception, as well as providing an information letter and sign up inclusion in the freshman packet sent out in July.

ACADEMICS: Steve Turk

- No news

FRIENDS OF THE ACADEMY: Ralph DiGuilio

- Will be scheduling quarterly Exploration meeting with intent toward listing approved summer exploration opportunities for students.

COMMUNICATIONS: Hanbo Wang

- Will post PAST meeting minutes on PAST website.

TEACHER APPRECIATION: Michelle Rieger

- Cindy Taylor and crew provided a Cinco De Mayo staff luncheon on May 6.

SCHOLARSHIP: Nancy Menees

- Senior awards were presented via cashier's checks for \$75 to 69 students, enclosed in letter of congratulations from PAST. AST teachers awarded 18 AST seniors at \$35/award. Total of all awards is \$5896.48.
- Academy back to school pool party is scheduled for Aug. 14 at Creekwood Pavilion. Setup at 5pm. Party 5:30 to 8:30.

PTA LIAISON: Sumana Rajagopalan was not present

- No report today. She will continue in this position next year.

NOMINATING COMMITTEE: Steve Umbach was not present

- Please see included new slate. Diane Czerniak made a motion to approve the slate of PAST Board members for 2011 – 2012. All voted in favor of accepting the slate as presented. Final vote of PAST General Membership to be taken at the Annual meeting May 26.

Hospitality: Sophie Bender and Nell Sagehorn

- Will provide desserts for May 26 General PAST mtg., as well as box dinners for Alumni who will be speaking on their experiences post AST.

NEW BUSINESS:

- Diane needs a list of all PAST purchases from the Treasurer to include in her letter to PAST membership.
- Please see Annual meeting agenda. Will vote on Bylaws and new PAST slate. Diane went over a list of items needed for meeting, including but not limited to a screen to show slides.
- Remember, summer PAST events begin immediately with setting the new budget in June and mailings to go out July 1 and 15, or so.
- Diana Dunn will provide AST mugs with chocolates as gifts for Alumni speakers.
- Diane presented gifts to Board members in thanks for their outstanding dedication, service and leadership in this successful year.

Next PAST Annual meeting will be Thursday, May 26, 2011 at 5:30 pm in the CP Commons.

- Diane made a motion to adjourn the meeting. All approved and the meeting was adjourned at 7:25 pm.

Minutes submitted,

Jennifer Frangos, PAST Secretary